



**- Revised -**

## **Notice and Agenda of a Regular Meeting** **Wednesday, June 27, 2018 at 5:00 p.m.**

Banning City Hall Council Chambers  
99 East Ramsey Street, Banning, California 92220

---

1. Call to Order
2. Public Comments
3. Approval of Minutes
  - a. Alliance Meeting Minutes - May 23, 2018
4. Discussion Items:
  - a. Review of the Goals and Objectives of the San Gorgonio Pass Regional Water Alliance (See attached Riverside County Board of Supervisors Water Policy for the Future - San Gorgonio Pass Communities dated November 6, 2012) [[Page 3 of 9](#)]
  - b. Review of Finances (See attached financial statement) [[Page 4 of 9](#)]
  - c. Review of the Memorandum of Understanding for the San Gorgonio Pass Regional Water Alliance - A Coordination of Regional Water Providers [[Page 5 of 9](#)]
  - d. Review of Best Practices for the San Gorgonio Regional Pass Water Alliance [[Page 8 of 9](#)]
  - e. Discussion Regarding Meeting Times and Location
  - f. Discussion Regarding Support Staff Assignments:
    - i. Meeting Minutes and Sign-In Sheets
    - ii. Distribution of Meeting Agendas (Email Meeting Notifications)
    - iii. Routine Website Updates and Maintenance
  - g. Discussion Regarding Alliance Committees

5. Discussion Regarding Future Meeting Topics
  - a. Summary Report of Water Manager Meetings
6. Comments by Alliance Members
7. Announcements
  - a. Next Meeting Date: July 25, 2018
8. Adjournment

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**FROM:** Supervisor Ashley

**SUBMITTAL DATE:** October 30, 2012

**SUBJECT:** Water policy for the future - San Gorgonio Pass communities

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Support creation of a Pass Water Policy Panel of representatives in the San Gorgonio Pass area to identify challenges in water supply and water quality for the region, to develop mutually beneficial solutions that include coordinating plans and infrastructure development that ultimately delivers clean, reliable and affordable water supplies for the citizens of the San Gorgonio Pass area for the foreseeable future; and
2. Authorize the 5<sup>th</sup> District Supervisor to appoint members of the Pass Water Policy Panel and to convene discussion as necessary; and to report Panel findings in a public meeting to be held prior to the Autumn of 2013;

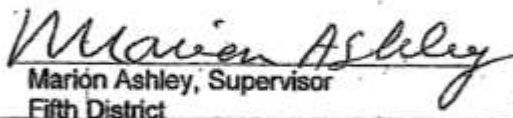
**BACKGROUND:** In an era of limited public funding for vital water infrastructure sustaining a strong economy and healthy environment, the citizens of Riverside County benefit when agencies cooperate with each other by integrating land use planning and water resource development in ways that deliver multiple benefits in addition to securing a safe, reliable water supply.

Responsible leaders in the San Gorgonio Pass Area recognize a growing need to address coming changes in local water supplies as well as changes in water quality regulations. These changes are expected to accelerate, and in the absence of cooperative action among water resource agencies and land use planning authorities, could negatively impact the quality of life for the residents and businesses of this vitally important region of Riverside County.

The quality of groundwater in some areas of the Pass is already the subject of scrutiny by the Regional Water Quality Control Board responsible for ensuring nitrate levels do not exceed standards of the Clean Water Act. Elsewhere, relative water supply abundance in the western area of the Pass cannot be shared efficiently with drier areas due to lack of regional facilities and institutional concerns. Similar issues between neighboring jurisdictions in the Pass Area impact the efficient use of recycled water supplies.

As a result, planning and investment that may otherwise deliver new supplies of secure, affordable water for the area is failing to move forward. This is not in the best interests of those who live, work and visit the Pass Area, particularly future generations who will benefit most from successful cooperation to achieve peace in water policy matters throughout the Pass Area.

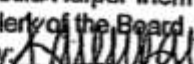
In order to address these concerns and to accomplish the shared mission of all water agencies and land use authorities in the Pass Area, a Pass Water Policy Panel is recommended to open the dialogue and explore the best options available to efficiently deliver clean, reliable supplies of water throughout the Pass Area for the foreseeable future.

  
Marion Ashley, Supervisor  
Fifth District

**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Ashley, seconded by Supervisor Stone and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Buster, Tavaglione, Stone, Benoit and Ashley  
Nays: None  
Absent: None  
Date: November 6, 2012  
xc: Supvr. Ashley

Kecia Harper-Ihem  
Clerk of the Board  
By:   
Deputy

AGENDA NO. 3.66

EDA Admin  
From 7/1/2017 Through 5/31/2018

1900500000 - San Gorgonio Regional Water Task  
21101 - 21101 Single Family Revenue Bond  
Fiscal Year

Effective	Description	Total Cash
	<b>Beginninig Cash Balance as of 7/1/2017</b>	<b>15,496.02</b>
12/1/2017	Inv# SGPRWA 9/27/17 Hosting & Webmaster Srvc	270.00
1/23/2018	Inv#SGPRWA 12/20/17 BO 3.66 Oct-Dec 2017	270.00
5/21/2018	Website Jan/Feb/Mar 2018 INV SGPRWA 3/20/18	<u>270.00</u>
	Total Expenses	810.00
	<b>Ending Cash Balance 5/31/2018</b>	<b>14,686.02</b>

## **Memorandum of Understanding**

### **San Gorgonio Pass Regional Water Alliance**

#### **A Coordination of Regional Water Providers**

##### **1. Background**

The San Gorgonio Pass Area local governments and water districts understand that regular coordination, collaboration, and communication can result in improved management of water resources at local and regional levels. Water is a limited resource, and in May 2013, County Supervisor Marion Ashley appointed, with the approval of the entire County Board of Supervisors, a Pass Water Policy Panel. The Panel is made up of representatives in the San Gorgonio Pass Area. The Panel, known as the San Gorgonio Pass Regional Water Alliance ("SGPRWA") is to identify challenges in water supply and water quality for the region, to develop mutually beneficial solutions that include coordinating plans and infrastructure development that ultimately delivers clean, reliable, and affordable water supplies for the citizens of the San Gorgonio Pass area for the foreseeable future.

##### **2. Purpose**

The purpose of this Memorandum of Understanding (MOU) is to establish the mutual understandings of SGPRWA with respect to certain voluntary joint efforts towards regional coordination, collaboration, and communication of water resource programs.

##### **3. Goals**

The goals of the SGPRWA are:

- 3.1 To improve coordination, collaboration, and communication among local government water agencies in the San Gorgonio regional area, to achieve greater efficiency and effectiveness in delivering water supplies. Services are local control.
- 3.2 To develop and promote common water strategies that will, when implemented, fulfill the water demands of the regional area for the foreseeable future.

##### **4. Definitions**

- 4.1 San Gorgonio Pass Regional Water Alliance. Participating county, local governments, and water agencies in the San Gorgonio Regional area.
- 4.2 Signatories. The parties signing this MOU (Signatories) constitute the current participants.

##### **5. Mutual Understandings**

5.1 Alliance Agreements. Principal idea of non-binding collaborative is so that we do not overstate supplies in area. The collaborative is to share resources and opportunities that can benefit our area that we might not qualify for individually. Agreements of the Alliance members:

- 1) Water supply is a regional need

- 2) Affordable quality water is a regional need
- 3) We, the Alliance, are interested in obtaining affordable quality water supply for our individual districts
- 4) Regional collaboration allows for an opportunity for us to obtain #3 above

As we agree on these four points, we also agree to explore opportunity of an integrated water management plan for the area.

5.2 Participation. Participation is strictly voluntary and may be terminated at any time without recourse. San Geronio local governments and water agencies will be invited to become Signatories.

5.2.1 All members have one vote; no one member has more authorization than anyone else.

5.2.2 Officers are elected at the annual meeting. The elected positions include: chairperson, vice chairperson, secretary, and treasurer. The duties include: chairperson presides at meetings, sets the agenda, and communicates with outside parties as needed. The vice-chairperson fills in upon the absence of the chairperson. The secretary confirms the audio tape is working. The treasurer maintains communications with the county regarding the status of the Alliance's account. All officers are subject to performing other duties as voted upon by the majority of the Alliance members.

5.3 Activities. Efforts pursued under this agreement will remain consistent with and will not exceed the current authority for any individual participating local government and water agency. Efforts will include information dissemination and sharing between local governments, water agencies, public outreach, and education and other activities as mutually agreed upon from time to time among the Signatories.

5.3.1 It is anticipated that the Signatories will meet at least monthly with subcommittee meeting happening in between full Alliance meetings.

5.4 Funding. Individual Signatories are not required to commit funding to any other Signatory of the Alliance. Recognizing this is a voluntary, non-binding agreement, Signatories agree to commit such resources as are required to implement actions agreed upon per Section 5.4 herein within their individual service areas, subject to approval and direction of the governing bodies of each Signatory.

5.5 Decision Making. Consensus will be sought when the need for decisions arises. Decisions lacking consensus may be implemented by such individual Signatories that choose to do so, but said decisions may not be considered activities of the Alliance.



5.6 Non-binding Nature. This document and participation under this MOU are non-binding, and in no way suggest that a local municipal government or water agency may not continue its own activities as each government and water agency is expected to continue its own policies and procedures , and undertake efforts to secure project funding from any source . A local government or water agency may withdraw from participation at any time.

5.7 Termination. Signatories may terminate their involvement at any time with no recourse.

## **6. Signatories to the Memorandum of Understanding**

We, the undersigned representatives of our respective governing bodies, acknowledge the above as our understanding of how the SGPRWA Coordination, Collaboration, and Communication MOU will be implemented.

This MOU will be revisited annually.

**Signatures on the following page**

## Best Practices for the San Geronio Regional Pass Water Alliance

### Meeting Ground Rules:

**Meetings** – Meetings will be held monthly at the Banning City Hall unless the Alliance majority agrees to any changes. Meeting times are 5pm to 6:30pm. Meeting agendas will be posted 72 hours before meetings. All materials distributed to the Task Force members will be posted on the website. Action minutes will be recorded. All meetings will be audibly recorded. The May meeting will be considered the annual business meeting. During this meeting the Alliance will conduct elections and review the memorandum of understanding, budget, and best practices. Any additions, changes, or corrections will be presented during this meeting. Ratification of changes will take place during the June meeting and will be subject to the approval of the governing boards of the signatory entities. Only substantial changes will require the signatures of the participating members.

**Transparency** – Meeting notices, agendas, and minutes will be posted on the Alliance website - [www.passwateralliance.com](http://www.passwateralliance.com). All Task Force meetings are open to the public. All regular meetings of the Alliance in public agency facilities and at times that are generally deemed convenient for maximum public attendance and participation.

**Quorum** – A majority of the Alliance member agencies shall constitute a quorum with a minimum of 7 members present to vote on any Alliance action item.

**Voting** – One vote per [participating member](#) that is a signatory to the MOU.

**Alliance members conduct** - Alliance members will conduct themselves with courtesy toward each other, avoiding interruptions and showing respect by listening. Alliance members will not participate in side bar conversations while someone else has the floor. Humor is welcome, but should not be at someone's expense.

**All ideas and points have value** - Alliance members may hear something with which you do not agree. Please remember that the purpose of the Alliance is to share ideas. All ideas have value in this setting. You are not required to defend or promote your perspective, but you are asked to share it. If you believe another approach is better, offer it as a constructive alternative. Be cautious of ascribing motives to others.

**Be comfortable** – Alliance members are welcome to refreshments and/or personal breaks. If other needs arise, please complete them without interrupting the meeting if possible.

**Electronic courtesy** – Most Alliance members have demanding responsibilities outside of this meeting. We ask for everyone's full attention during the meeting. Please turn cell phones, and/or any other communication device to silent or vibrate.

**Honor Time** – In order to meet ambitious Alliance goals, please follow the time guidelines agreed upon by the Alliance. Comments should be limited to [agendized](#) topics. The exception will be if the consensus of the Alliance is to have an item added to the agenda. Alliance members' comments



should be focused, stating the point succinctly within 3 minutes; do not hog the floor. This time does not apply to agendaized formal presentations or reports.

**Amendments** - Any substantive changes to the Alliance MOU are to be ratified by the governing Boards of the respective member agencies of the San Geronio Pass Regional Water Alliance.

**Public participation** - Public comments are permitted at the beginning of each meeting. They are also permitted during the course of the meeting after the members have been heard and as time permits. Public comments are limited to 3 minutes. The public is held to the same afore noted standards as the members of the Alliance.